

Application form for Site Warden at the Wemyss Caves

SWACS are looking to appoint a locally-based part-time warden to assist in looking after the site of the Wemyss Caves.

We can initially offer four hours each weekend over the winter, with the hope that we can increase these hours in the summer months. The position will be paid at £12/hour and you are guaranteed a minimum of four hours work each week.

The post will start early in the New Year on a date to be agreed with the successful applicant.

Responsibilities

- Unlock the gates at Court Cave and Jonathan's Cave on Saturday and Sunday mornings
- Lock the gates on Saturday and Sunday afternoons
- Pick litter whilst performing the above duties
- Visit our keyholder shops once a week to collect the list of those who have borrowed the key
- Report any required maintenance to SWACS

When arriving on site you will report to SWACS by telephone. On leaving the site you will again contact SWACS by telephone and report any issues that have arisen.

Gates will be opened by 10am and closed by 4pm or dusk, whichever is the earlier.

The closing date for applications is **31st December 2022**. Please complete the application form and return to:

By post: SWACS, Terras Hall, The Haugh, East Wemyss KY1 4SB

By email: swacsinfo@gmail.com

Your details

Name: _____

Address: _____

Postcode: _____

Phone: _____

Email: _____

Education and training

Please give details:

Qualifications

Please give details:

Employment history

Your current or most recent employer

Name of employer: _____

Address: _____

Postcode: _____

Job title: _____

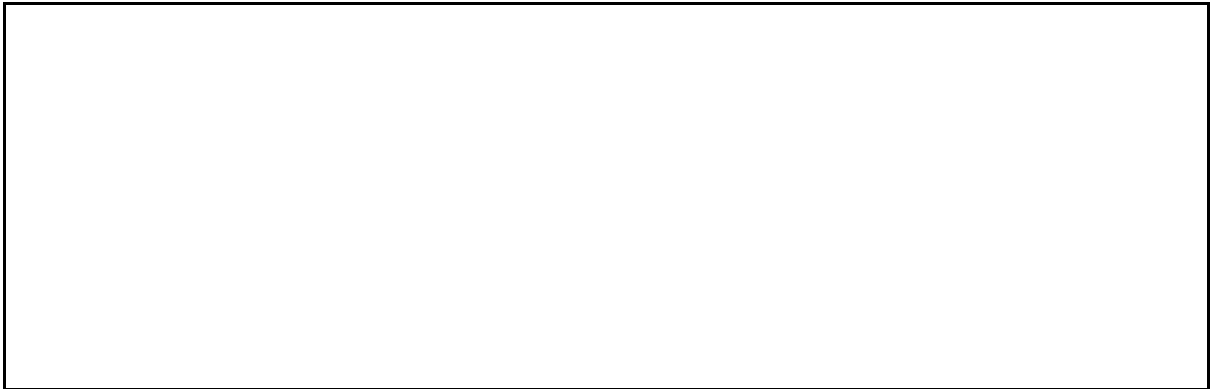
Length of time with employer: _____

Reason for leaving: _____

Duties:

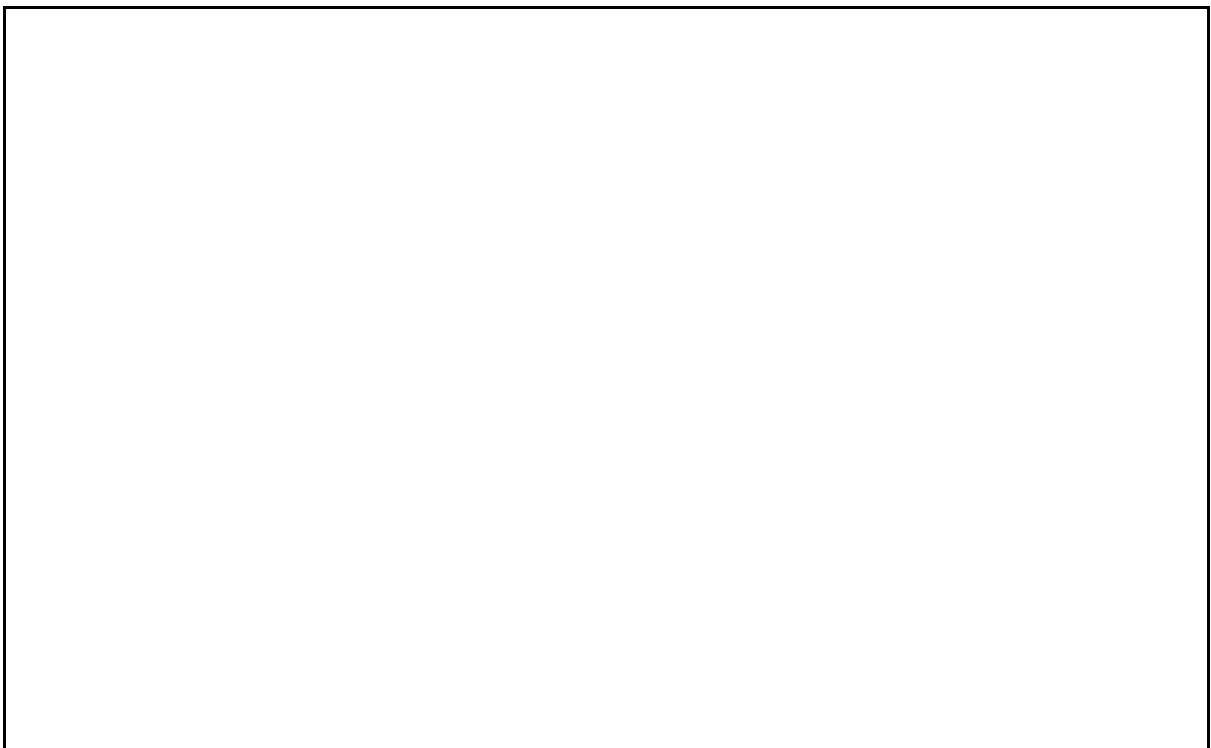
Previous employers

Please tell us about other jobs you have done and about the skills you used or learned in those jobs.



Supporting statement

Please tell us why you applied for this job and why you think you are the best person for the job.



Interview arrangements and availability

If you have a disability, please tell us if there are any reasonable adjustments we can make to help you in your application or with our recruitment process.

Are there any dates when you will not be available for interview?

When can you start working for us?

Right to work in the UK

Do you need a work permit to work in the UK? Yes / No

References

Please give the names and contact details of 2 people who we can ask to give you a reference. We may ask them before an employment offer is made. We will not ask your current employer until we get your permission.

Referee 1

Referee 2

Declaration

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Name:

Signature:

Date: